

ILTON PARISH COUNCIL

20 June 2024

To all Councillors

You are summoned to attend the **EXTRAORDINARY MEETING OF THE PARISH COUNCIL** that will be held at Merryfield Hall, on **Tuesday 25th June at 6.30pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

AGENDA

1. Apologies and reasons for absence

2. **Declarations of Interest** – members to declare any interests they may have in agenda items in accordance with the adopted Code of Conduct (this does not preclude any later declarations). To consider dispensation requests.

3. **Items to be dealt with after the public, including the press have been excluded** – item 5 to protect commercial sensitivity

4. Public Participation

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the Parish Council Standing Order 3 d), the public will be excluded from the meeting during the discussion of item 5 on this agenda as the Parish Council will be discussing matters of commercial sensitivity

5. **Grass cutting contract** – to consider the quote received for additional maintenance work at the Rec Field

- i. To consider the quote for additional works and whether this constitutes an extension of the existing contract thereby removing the requirement to seek two other quotes for best value purposes (in line with Fin Regs 5.12 iii))
- ii. To consider for approval the quote received and funding allocation (precept budget/EMR)
- iii. To consider for approval an addendum to the existing contract, comprising the agreed additional works with prices **to include specification of frequency of tasks during the growing season**
- iv. To consider whether the addendum relates to 24/25 or all 3 years of the existing contract

6. **Grass cutting equipment** – to consider the annual servicing of the Council's grass cutting equipment (pedestrian mowers, strimmers, tractor) and the approval of associated costs

Cllr J Bennett
Chairman

Date of next meeting:
Parish Council Meeting 16 July 2024, 6.30pm at Merryfield Hall

Annie Dallaway - Clerk to Ilton Parish Council

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