

ILTON PARISH COUNCIL

9 January 2025

To all Councillors

You are summoned to attend the **Meeting of the Parish Council** that will be held at Merryfield Hall, on **Tuesday 14 January at 6.30pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

AGENDA

1. **Apologies and reasons for absence**
2. **Declarations of Interest** – members to declare any interests they may have in agenda items in accordance with the adopted Code of Conduct (this does not preclude any later declarations). To consider dispensation requests.
3. **Items to be dealt with after the public, including the press have been excluded**
4. **Public Participation**
5. **Somerset Council Councillor Report**
6. **Minutes of the Parish Council Meeting of 10 December 2024** - to consider for approval as a true record of the meeting & consider any matters arising
7. **Planning Applications** - to receive any planning applications since last meeting:
 - a) **24/02959/HOU at Little Haven, Frost Lane, Ilton – Erect ground floor extension and enlarge dormer window**
 - b) **24/02937/LBC at Drakes Farmhouse, Ilton, Ilminster - Due to insufficient supply of thatch required to complete project, applicant seeks permission to replace wheat reed thatch with outer layer of water reed on front elevation roof, retaining wheat reed under straw**
8. **Council meeting date change for 2025/26** – to consider changing the monthly Parish Council meeting from the second Tuesday of the month
9. **Accounts and Financial Information 24/25**
 - a) Bank reconciliation to 31/12/2024 – to receive and sign
 - b) Summary Receipts & Payments report up to 31/12/2024 – to receive
 - c) Schedule of Payments for January 2025 – to consider for approval
 - d) Citizens Advice Somerset – to consider request for grant towards service costs
 - e) Internal Auditor – to consider appointment for 24/25
10. **Budget 2025/26**
 - a) Budget for 2025/26 – to consider for approval
 - b) Precept request for 2025/26 – to approve
11. **Environment matters**
 - a) Repairs to bench in Merryfield Lane – to review the revised specification for works
 - b) Bin emptying for 2025/26 – to consider costs from Somerset Council
 - c) Spray pavements – to receive an update regarding Kier costs and consider works for approval
 - d) Rec ditch clearance – to agree specification of works for this financial year

Annie Dallaway - Clerk to Ilton Parish Council

clerk@iltonparishcouncil.gov.uk

- e) Ilminster Area Resilience Group – to receive an update and consider whether Ilton Parish Council wishes to be involved with this group
- f) Volunteer works – to agree volunteer works for January

12. Grass cutting contract 25/26 – to receive an update regarding contract negotiations for 25/26

13. Hedge cutting contract 25/26 – to consider quotes (refer Summary Report)

14. Recreational facilities

- a) Tree planting at Rec Field – to receive an update and consider proposals
- b) MUGA electrical supply – to receive an update and consider quotes
- c) MUGA Rec Field light – to consider quotes for the light at the entrance to the field
- d) MUGA Conditions of Hire – to consider update in line with Football pitch Conditions of Hire
- e) Bike track at Copse Lane play park – to consider health and safety action required
- f) Football pitch maintenance – to agree maintenance schedule and consider associated costs including equipment costs and hire of toilets

15. Projects for 24/25

- a) Village signs – to receive an update
- b) Bike track at Rec Field – to receive an update regarding arrangements for consultation with the village children



Annie Dallaway
Ilton Parish Clerk/RFO

Date of next meeting:
Parish Council Meeting 11 February 2025, 6.30pm at Merryfield Hall