

ILTON PARISH COUNCIL

5 December 2024

To all Councillors

You are summoned to attend the **Meeting of the Parish Council** that will be held at Merryfield Hall, on **Tuesday 10 December at 6.30pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chairman.

AGENDA

1. **Apologies and reasons for absence**
2. **Declarations of Interest** – members to declare any interests they may have in agenda items in accordance with the adopted Code of Conduct (this does not preclude any later declarations). To consider dispensation requests.
3. **Items to be dealt with after the public, including the press have been excluded**
4. **Public Participation**
5. **Somerset Council Councillor Report**
6. **Minutes of the Parish Council Meeting of 12 November 2024** - to consider for approval as a true record of the meeting & consider any matters arising
7. **Planning Applications** - to receive any planning applications since last meeting
8. **Committee membership** – to approve Andrew Pidgeon as a member of the Finance Committee
9. **Accounts and Financial Information 24/25**
 - a) Bank reconciliation to 30/11/2024 – to receive and sign
 - b) Summary Receipts & Payments report up to 30/11/2024 – to receive
 - c) Schedule of Payments for December 2024 – to consider for approval
 - d) Lloyd's bank – to note changes to accounts and introduction of bank charges in 2025
 - i) to approve closure of CIL account and transfer of balance to Treasurer account
 - e) Finance Committee - to receive the draft minutes of the Fin Com meeting 3 December 2024 and consider recommendations:
 - i) Clear drains and gullies - book Kier for one day (SC Devolved Highways Steward fund)
 - ii) Spray pavements - book Kier for one day (SC Devolved Verges fund)
 - iii) Cemetery fees - no increases to the cemetery fees for 25/26
 - iv) MUGA hire fees - no increase to the MUGA hire fees for 25/26
 - v) Football pitch hire fees - no increase to the Football pitch hire fees for 25/26
10. **Budget 2025/26** – to review the draft budget for 2025/26 including precept request (final approval at January Full Council)
11. **Environment matters**
 - a) Repairs to bench in Merryfield Lane – to review the revised specification for works
 - b) Tree survey at churchyard – to note contractor scheduled for 6 Jan
 - c) Volunteer works – to agree volunteer works for December

Annie Dallaway - Clerk to Ilton Parish Council

clerk@iltonparishcouncil.gov.uk

12. Grass cutting contract 25/26 – to receive an update from the working group and consider updated contract specification for 25/26

13. Hedge cutting contract 25/26 – to approve specification for contract for 25/26

14. Recreational facilities

- a) Rec Field working group – to receive an update
- b) Tree planting at Rec Field – to receive an update and consider proposals
- c) MUGA electrical supply – to receive an update and consider quotes
- d) Rec Field light – to approve the specification for the light at the entrance to the field
- e) Locks on Rec Field – to consider the renewal of all locks
- f) Football pitch Conditions of Hire – to consider for approval
- g) Father Christmas sleigh – to approve use of the Parish Council tractor

15. Projects for 24/25

- a) Village signs – to receive an update
- b) Bike track at Rec Field – to review revised design proposal and confirm arrangements for consultation with the village children

**Date of next meeting:
Parish Council Meeting 14 January 2025, 6.30pm at Merryfield Hall**